**长安大学办理学位证明书审批表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 姓名 |  | | | | | | 性别 | | | | | |  | | | | | | | | 出生日期 | | | | | | |  | | | | | | 照片 | | |
| 籍贯 |  | | | | | | 民族 | | | | | |  | | | | | | | | 联系电话 | | | | | | |  | | | | | |
| 工作单位或  通讯地址 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 身份证号 |  |  | |  | |  | |  | |  | |  | | |  |  | |  | |  | | |  |  | |  | | |  |  |  | |  |
| 入学日期 | 年 月 日 | | | | | | | | | | | 获学位日期 | | | | | | | | | | | | 年 月 日 | | | | | | | | | |
| 学位证书编号 |  | |  | |  | | | |  | |  | | |  | | |  | |  | | |  | | |  | |  | | |  | |  | |  |  |  |
| 学科名称 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | 学位  类型 | | | | | |  | | |
| 申请补发理由 | 申请人签字：  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 学院意见 | 负责人签名:  部门盖章：  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 学校  意见 | 负责人签字：  盖章：  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 补发  情况 | 领取人签字：  补发日期： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

注：1.附相关材料（身份证复印件、委托书等）。

2.此表一式2份，办理部门和申请人各1份。